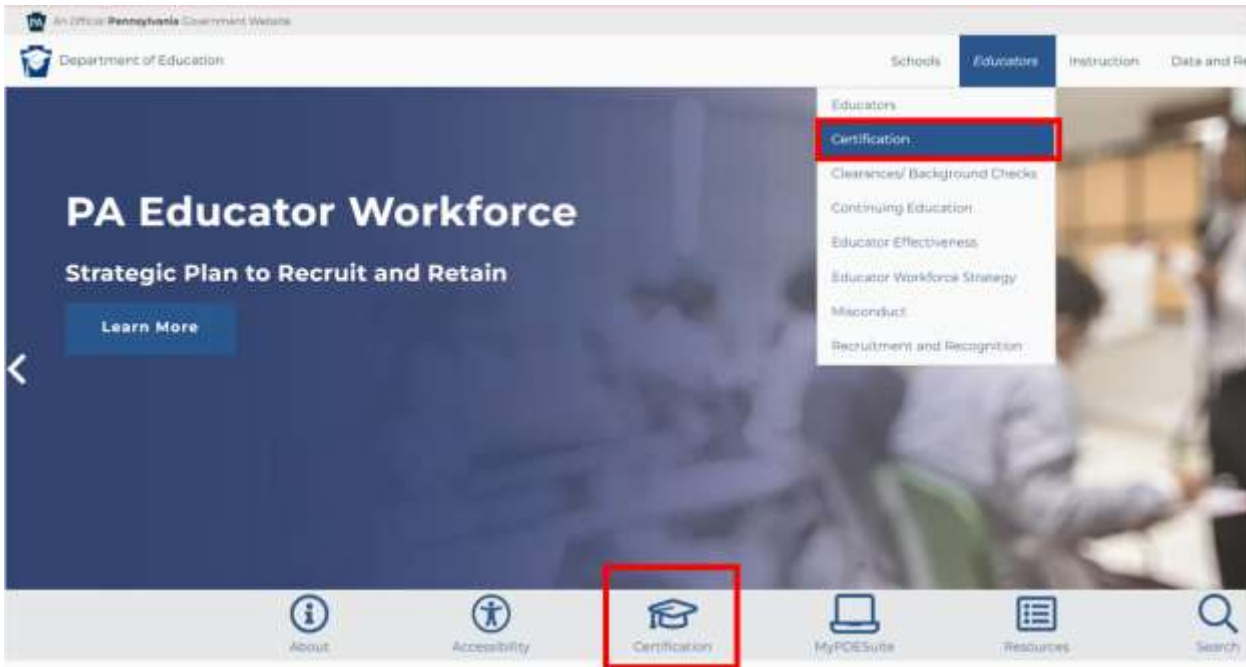


TIMS Login Instructions for Personal Users

We highly recommend using Internet Explorer or Firefox to access TIMS. Chrome and Safari users experience technical difficulties, which includes payment processing issues.

1. Go to www.education.pa.gov
2. Hover over "Educators" in the upper horizontal navigation.
3. Select "Certification" from the drop-down menu.



4. Select the "Login to TIMS" graphic in the middle of the page

Certification

The Pennsylvania Department of Education Division of Certification Services oversees educator certification within the commonwealth. All of the information and resources for becoming a certified educator in Pennsylvania are available via the navigation boxes below.



I am looking for information regarding:



Testing Requirements



Background Checks/
Clearances



New Educators



Current PA Educators

5. This next section contains valuable pieces of information. This first is the link to Login to TIMS. Additionally, links to Help/User Guides, Application Processing and Contact Resources to assist you step by step through your certification process. Please review the help resources available on this page prior to logging in for the first time.

Teacher Information Management System (TIMS)



Welcome to TIMS, Pennsylvania's online certification system. It is a one-stop shop for individuals who need to apply for teacher certification, access their personal TIMS dashboard, view and update personal information, print a copy of their teaching certificate, and perform additional functions as a current or future educator.

Application Processing

Current processing time:
approximately 10 weeks
(once your application reaches "awaiting evaluation" status).

Note to Applicants:

Avoid Processing Delays
To avoid processing delays, we strongly recommend uploading documents within TIMS. If you are unable to upload all document(s) into

Login to TIMS 

[Login to TIMS](#)

Use Internet Explorer or Firefox to access TIMS. Chrome and Safari users experience technical difficulties, which includes payment processing issues.

First Time User?

[Review step-by-step guide](#)
before attempting to login.

[Access TIMS guide](#) or

Contact Resources

Having trouble logging in to TIMS?
Call the Keystone Login Help Desk: 877-328-0995

Experiencing an issue while logged in to TIMS?
Send an email to ra-edcertquestions@pa.gov and include a screenshot and/or the error message.

6. After you have selected the login link, you'll be taken to a new screen, which asks you to enter your username and password. If you need to register for a username and password, Click the 'Create Keystone Login Account' link.

7. **Helpful Hint:** The login will only work if you access it from the original "[TIMS – For Personal Users](#)" landing page.

TIMS Login Page

Click here to create your username and password

TIMS – Certification Services

Browser Recommendation: Use Internet Explorer 11 or Firefox to access the TIMS application.

Logging In: A Keystone Login account is required to access TIMS. [Create a Keystone Login account](#). Access Keystone Login resources below.

First time login to TIMS: you will be directed to a registration page where you will establish your TIMS profile, connecting your login to your certification records.

Help Desk/User Guides
Having trouble **logging in** to TIMS? Call the Keystone Login Help Desk: [877-328-0995](tel:877-328-0995)

Experiencing an issue while **logged in** to TIMS? Send an email to ra-edcertquestions@pa.gov and include a screenshot and/or the error message.

[Access TIMS User Guides and Answers to FAQs.](#)

TIMS

Use your Keystone Login username and password to login to TIMS

User Name:

Password:

Powered by **PA KEystone LOGIN**

Keystone Login

Keystone Login HelpDesk: [877-328-0995](tel:877-328-0995)

[How To Guide: Create Keystone Account](#)

[Forgot Username](#)

[Forgot Password](#)

[Keystone Login Account](#)

8. After registration, you will return to the login page to enter your Username and Password and select "Login." If you have problems with the login screen, your username, and/or passwords, contact the Help Desk: (877) 328-0995.

9. The first time you login with your username and password, you will need to establish your TIMS profile.

pennsylvania
DEPARTMENT OF EDUCATION

TIMS

Establish Teacher Information Management System (TIMS) Profile

This one time registration process requires the following information to be provided:

1. If you hold a PA certificate, enter the information that was provided at the time of issuance of your latest PA certificate.
2. If you do not hold a PA certificate, enter your SSN, Date of Birth, and Current Official Name as it appears on legal documents.

* SSN:

* Confirm SSN:

* Date of Birth (MM/DD/YYYY): / /

* Official First Name:

* Last Name:

Middle Initial:

* Citizenship Status:

APPLICANTS: Please note the following information in regard to your Social Security Number (SSN) DATA REQUIRED BY THE FEDERAL PRIVACY ACT (5 U.S.C. Section 552a note) AUTHORITY: 24 P.S. Section 1224.

[Continue >>](#)

[Privacy Policy](#) | [Security Policy](#) | [Home](#) | [Employment Opportunities](#) | [Contact Us](#) | [FAQ](#)

This site is best viewed with Internet Explorer 7+ and Mozilla Firefox 3.0+ browsers and a screen resolution of 1024x768.
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10. You are now on your TIMS dashboard (aka the TIMS homepage).

Welcome to TIMS !

Messages

PDE Reviews messages with the application. Please use the PA-Teach help line (717) 725-3224 or PDE Remedy for preliminary inquiries

| | |
|------------------|---|
| My New Messages | 0 |
| My Inbox | 0 |
| My Sent Messages | 0 |

Search Messages

Application(s) In Process

View/Delete Applications New Credential Application

| Application ID | Certificate/Request Type | Application Status | Application Status Date | Comments |
|----------------|--|--------------------|-------------------------|---|
| 282321 | Instructional II English 7-12 (3230) , Spanish PK-12 (4490) | Approved | 02/28/2013 | Certificate is published and available for printing. |
| 243606 | Instructional I Spanish PK-12 (4490) | Approved | 03/29/2010 | Certificate is published and available for printing. |
| 122501 | Name Change | Approved | 09/29/2008 | Application has been approved and will be available within 24 hours on the Web. |
| 61948 | Emergency Permit: LT Sub with Educational Obligation Spanish PK-12 (4490) | Approved | 09/24/2008 | Permit is published. Contact LEA. |
| 242005 | Emergency Permit: LT Sub with No Educational Obligation Spanish PK-12 (4490) | Approved | 09/10/2007 | Permit is published. Contact LEA. |

Profile & Settings

View & Update My Profile

Profile Change Application

View My Tests On file

Emergency Permit Request

| Permit Request ID | LEA Name | Status | Comments |
|-------------------|-------------|-----------------|----------|
| 140678 | Conneaut SD | Approved by PDE | |
| 141532 | Conneaut SD | Approved by PDE | |
| 146387 | Conneaut SD | Approved by PDE | |

Emergency Permit Application

Credential(s)

Request Transferable Certificate

Update Existing Certificates

| Credential | Issue Date | Expiration Date | CE Status | Validity Status | Print |
|--|------------|-----------------|-----------|-----------------|-------|
| Emergency Permit: LT Sub with Educational Obligation Spanish PK-12 (4490) | 09/01/2008 | 07/31/2009 | N/A | Expired | Print |
| Emergency Permit: LT Sub with No Educational Obligation Spanish PK-12 (4490) | 08/01/2006 | 07/31/2007 | N/A | Expired | Print |
| Emergency Permit: LT Sub with No Educational Obligation Spanish PK-12 (4490) | 08/01/2007 | 07/31/2008 | N/A | Expired | Print |
| Instructional I Spanish PK-12 (4490) | 03/01/2010 | | Active | Completed | Print |
| Instructional I English 7-12 (3230) | 06/01/2006 | | Active | Completed | Print |
| Instructional II English 7-12 (3230) | 02/01/2013 | | Active | Valid | Print |
| Instructional II Spanish PK-12 (4490) | 02/01/2013 | | Active | Valid | Print |

ASCTE Permit